

ROUTING AND TRANSMITTAL SLIP			Date
TO: (Name, office symbol, room number, building, Agency/Post)		Initials	Date
1.	EO/DOA	<i>[Signature]</i>	17 FEB 1982
2.			
3.			
4.	DOA	<i>[Signature]</i>	18 FEB 1982
5.			
Action	File	Note and Return	
Approval	For Clearance	Per Conversation	
As Requested	For Correction	Prepare Reply	
Circulate	For Your Information	See Me	
Comment	Investigate	Signature	
Coordination	Justify		
REMARKS			
<p>1- item for DOA Staff meeting on Thursday?</p> <p>Do you want to mention again?</p> <p><i>[Signature]</i> 2/18/82</p>			
DO NOT use this form as a _____ concurrences, disposals, clearances, and similar actions			
FROM: (Name, org. symbol, Agency/Post)		Room No.—Bldg.	
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FILE: ~~38~~ 100-20

17 February 1982

MEMORANDUM FOR: Morning Meeting Participants

FROM: John N. McMahon
Executive Director

STAT
Just a reminder that [redacted], Vice Provost for
Minority Affairs and Professor of Communications at Ohio State
University, will speak in the auditorium at 1200 hours, Thursday,
18 February, on behalf of the Agency's Black History Month program.
I am confident our employees would benefit greatly from hearing

[redacted] presentation.

STAT
[redacted]
[redacted]
John N. McMahon

STAT

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